
WELCOME BACK: Superintendent Addison G. Davis



“A new normal” – That is a phrase that has been used too frequently over the past year and a half, but it is one that absolutely rings true for the opening of our schools and the continued success we’ve experienced with face-to-face instruction.

After considerable guidance from our health partners and the CDC, as well as the increase in vaccinations, our district has decided to offer two educational options for the 2021-22 school year: face-to-face instruction and Hillsborough Virtual K-12. We are thrilled that eLearning was a viable option for many of our families that were not yet comfortable sending their learners back into the classroom. However, as the results of a recent district survey suggest, a vast majority of our eLearners are now comfortable returning to face-to-face instruction – and we are excited to welcome them back.

We will continue to practice social distancing where feasible, we will retain a Covid Commander at each school who will work with the Department of Health on quarantine as necessary, and we will always encourage students and staff to stay home when they are not feeling well.

The areas outlined in our Opening Plan include the conditions for quarantine, educational options during quarantine, and the considerable steps our district is taking to ensure a safe and secure place of learning. Of course, with every plan of this magnitude and under ever-changing conditions, this document will remain fluid and change as necessary based on guidance from state agencies and local health experts. We will be ready to act should it be required. The HCPS Opening Plan can be found on our website at www.HillsboroughSchools.org.

I hope everyone will review this plan and be a partner in the work of preparing students for life. We look forward to the 2021-22 academic year, and our new normal, because together we will create lifelong learners and continued success.

Respectfully,

Addison G. Davis

Superintendent of Schools

SCHOOL!

Liberty Middle School

Student Information and Procedures

School Hours, Transportation, and Extended Care

What are the school hours?

9:25a.m. – 4:20p.m.

What time can car-riders/walkers/bike-riders arrive on campus?

- Students may begin arriving on campus at 9:05 a.m. However, students who arrive on campus between 9:05 a.m. and 9:20 a.m. must report to the cafeteria for breakfast or to their designated holding areas.
- At 9:20 a.m. students will be dismissed to report directly to homeroom.

Where do bus riders go between 9:05 a.m. and 9:20 a.m.?

- Students have two options: First, they may go to the cafeteria for breakfast. Second, they may report to designated holding areas until the 9:20 a.m. bell.
- At 9:20 a.m. students report directly to homeroom.

Is there a before-school care fee-based program?

The district will allow Liberty Middle School to have a before-school fee-based program provided the enrollment averages at least 15 students per day. There is a \$30 one-time registration fee.

- The before-school fee-based program will begin at 7:00a.m. Monday through Friday.
- The weekly charge for this service is \$20.00. **This charge is for all students.**
- An application for this program is on-line at <https://hostportal.sdhc.k12.fl.us/> **Parents are required to walk their students to the before-school care room and sign-in their child on a daily basis.**

Is there an after-school fee-based program?

The district will allow Liberty Middle School to have an after-school fee-based program provided the enrollment averages at least 15 students per day. There is a \$30 one-time registration fee.

- The after-school fee-based program will provide after-school care Monday through Friday from 4:20 – 6:00 p.m.
- The weekly charge for this service is \$32.00. **This charge is for all students.**
- An application for this program is on-line at <https://hostportal.sdhc.k12.fl.us/>
- Parents are required to sign-out their child every day with after-school personnel.

Can parents drop off students before 9:00a.m. if they are NOT enrolled in the before-school fee-based program?

NO -- Students cannot be dropped off before 9:00a.m. unless they are enrolled in the before-school care fee-based program.

How late can parents pick up children after school?

All afternoon car-riders need to be picked up in front of the school by 4:35 p.m. (or until the pick-up line clears). Students who are left on the “car ramp” after the pick-up line clears, will be required to contact their parents. Students who have a pattern of being picked up late will need to register for the after-school care program.

Where can parent’s drop-off their children in the morning?

The a.m. **drop-off point** is at the front of the school. Parents should use the middle entrance at the Freedom marquee when entering school grounds. Students may only be dropped-off between the posted signs in the front of the school.

Where can parent’s pick-up their children in the afternoon?

- The p.m. **pick-up point** is at the front of the school. Parents should use the far end entrance at the end of Commerce Park Boulevard (in front of Freedom High School) when entering school grounds. Students may only be picked-up between the posted signs in the front of Liberty Middle School.
- Parents must form a single line of cars. Students must enter the car from the passenger side ONLY.
- Once a parent has picked-up the student, the parent will be able to drive around stopped vehicles. Please drive slowly and use extreme caution while driving in this area.
- **Students that will be picked up from school in the afternoon must use the car line.** The lot located between Freedom and Liberty is not a pick up lot, nor is the teacher parking lot in front of the school. **Please do not drop off or attempt to pick up your children on Commerce Park Blvd, Primrose Day Care, businesses across the street, faculty parking lots (front and two sides) or the bus ramp.**
- There is no visitor parking between 3:50 p.m. – 4:20 p.m. Due to the large volume of pick-up traffic at dismissal time, parents will be unable to access visitor parking spaces located on the Liberty campus.

What if I need to pick up my student early during the last period?

Due to the traffic congestion and the high volume of activity in the main office during the last 25 minutes before dismissal, parents need to pick up their child **no later than 4:00p.m.**

Where can parents park when they visit the school?

- There are four visitor spots and handicapped parking located on the curved driveway in front of the school.
- Please do not park on the grass, as this may break our sprinkler heads.
- There is no visitor parking between 3:50 – 4:20 p.m. Due to the large volume of pick-up traffic at dismissal time, parents will be unable to access visitor parking spaces located on the Liberty campus.
- **How does a parent get an emergency transportation change to a student?**
- Plans regarding students' pick-up after-school must be made at home in advance, as these messages interrupt the students’ instruction and learning.
- All **emergency** transportation change telephone calls need to be made to the Main Office **no later than 3:45 p.m.**

How do parents make arrangements for their children to ride a different bus home just for the day?

Per the transportation department's policy, there will be no temporary bus changes made.

Student Materials and Supplies

What can parents and students do to support Liberty Middle School's reading program?

At Liberty Middle School we are striving to create a climate that is steeped in reading. Students should always carry some type of free-reading material to school. Our goal is to utilize any spare moments by having students engaged in the reading process.

What are the book-bag guidelines?

- Book bags are allowed on campus.
- Book bags on rollers are not allowed on campus, as they are considered a safety hazard in the halls and classrooms.
- String book bags are permitted.

Do students need planners?

- It is the expectation of the school that all students will use some type of planner system. The student planner is an important academic tool at the middle school level, as it serves as a communication tool between home and school.
- Students may purchase Liberty student planners during homeroom the first week of school. The cost of the planner is \$5.00.

What materials do students need?

Teachers will provide students with a specific list of supplies for their classes.

What are the guidelines for textbooks?

Students assume full responsibility for the care of textbooks issued to them.

- Loss of books due to theft or other circumstances shall not be accepted as an excuse for non-payment. If the book is found and returned, the bookkeeper will issue a refund to the student/parent.
- Failure of students to pay for lost or damaged textbooks from their previous school will result in students not being issued textbooks for the current school year. In other words, students who are currently on the debt list will not receive books until the debt is cleared with the bookkeeper.
- Students who are on the debt list are not allowed to participate in extracurricular or sports activities. Students, who do not have textbooks due to a debt, may check out a book from the teacher to use in class or take home to complete an assignment **on a daily basis.**

Attendance

What are the procedures for student sign-in?

- If a student arrives to school after 9:25a.m., the parent must accompany the child to the Main Office. The parent will officially sign-in the child on the attendance computer and receive a pass to class. School personnel will sign the pass. The pass will be marked *excused* or *unexcused* depending on the nature of the tardy (See Hillsborough County Schools Handbook).
- More than two sign-ins in a grading period shall require documentation or a conference with the assistant principal in order for the sign-in to be considered *excused*.
- Students who have unexcused tardies for first period will be subject to the tardy consequence plan.

What are the procedures for student sign-out?

- The student sign-out area is located in the Main Office. Students may only be released to individuals listed on their emergency cards.
- All adults picking up students will be required to show ID.
- All student sign-outs must occur before 4:00 p.m. in order to minimize class interruptions during the last period of the day and ensure a smooth whole-school dismissal.
- More than four sign-outs in a grading period shall require documentation or a conference with the assistant principal in order for the sign-out to be considered *excused*.

What are the procedures if a student is absent?

- Parents should call the school (558-1180) and press “1”.
- Please call in by 10:00 a.m. daily to report an absence. In other words, if a student is ill for three days, the parent needs to call all three days (prior to 10:00 a.m.). Please give the following information: 1) Caller’s name and relationship to student, 2) Student’s legal name, 3) Student’s grade, 4) Reason for absence, and 5) Daytime telephone number where the caller can be reached for verification if deemed necessary.
- **If a student has excessive *unexcused* and/or *excused* absences (eight or more) over the course of the school year, the parent will be required by an Assistant Principal to show documentation (doctor’s note, etc.) A conference with the assistant principal will be set to discuss the excessive absences. A letter will be mailed home after the eighth absence for the year.**
- All absences are considered *unexcused* unless the parent calls before 10:00 a.m. on each day of the absence. *Unexcused* absences have a **negative effect on grades**, as it results in a grade of “zero” for tests and or graded work missed. If no test and/or graded work are missed on the day of the *unexcused* absence, the student will receive a two-percent grade reduction for that day. The reduction is made at the end of the nine-week grading period and is taken from the final nine-week grade average. **Remember, students accumulate *unexcused* absences when parents do NOT call-in the absences.**

What are the procedures for getting preplanned absences excused? Are they marked

excused?

- According to district policy, a preplanned absence for a personal reason that is acceptable to the school's administration may be marked *excused*. Approval is contingent upon the reason for absence, the student's attendance record, the student's academic record and student's conduct.
- For these types of absences, parents should **contact their child's Assistant Principal for prior approval**. These types of absences must be requested and approved at least three days prior to the absence.
- Each assistant principal will notify the teachers of the excused pre-planned absence.

Important! Important!
Important!
Call 558-1180 every day that
your child is absent
from school.

General Student Procedures and Practices

Can a parent walk directly to his/her child's classroom?

- In order to enter the campus (beyond the main office), parents must sign-in the main office and receive a nametag pending approval.
- According to teacher contract, teachers must receive a minimum of 24 hours notice for a parent-teacher conference, visit, or chat.

What are the guidelines for giving student medications during school hours?

- Only prescription medication will be administered on campus. Over-the-counter medications must be accompanied by orders from the physician.
- Medication must be delivered to the school by an adult in the original container in which it is purchased.
- The school nurse must clear students taking any medications.

Do students have to wear a uniform during PE?

- Sixth, seventh, and eighth graders dress-out for PE. Students must wear the standard Liberty PE uniforms.
- Uniforms can be purchased during PE periods. The cost of the PE uniform is \$20.00. Make checks payable to Liberty Middle PTSA.

What are the PE guidelines?

- The cost of the PE locker rental fee is \$5.00 per school year. Money for PE lockers will be collected during PE periods.
- It is the responsibility of the student to dress-out daily for PE. A note from a parent or guardian is required to temporarily excuse a student (1-3 days) from participating due to illness or injury.
- A student must submit a note from a physician for exemption from PE or restricted activity for four school days or longer.

What is the cost of breakfast and lunch?

- Breakfast is free for all students. Breakfast is served from 9:05 a.m. – 9:15 a.m.
- At lunchtime, students may purchase a complete hot lunch for \$2.75 or buy items à la carte.

Can my child charge lunch?

- Students are only allowed to charge up to two meals.
- Students can only charge a hot lunch. In other words, students cannot charge a la carte items.
- Students will NOT be allowed to purchase any a la carte items if there are any charges on their account.
- Students who charge a third meal will receive an alternative lunch (cheese sandwich, fruit and milk.) Students may have up to five alternative meals.

Student Behavior

What are the school-wide expectations for students?

- Practice PRIDE (Perseverance, Respect, Integrity, Dependability and Encouragement)
 - Perseverance
 - *Personal Best*
 - Respect
 - *No put downs*
 - Integrity
 - *Do what is right – even if it is unpopular*
 - Dependability
 - *Be trustworthy and honest*
 - Encouragement
 - *Support one another*
- Be Prompt, Prepared, & Participate.

- Be Bully Free & Respect Others.
- Keep Hands, Feet, and Objects to Yourself.
- Follow Directions.

Can students chew gum on campus?

No

Note: Excessive violations of school rules and procedures may result in revocation of special assignment or school choice placement.

Dress Code

What is the dress code for Hillsborough County?

Liberty Middle School has a mandatory uniform policy.

Shoes must be worn. Skate tennis shoes and bedroom slippers are unacceptable.

- **Pants/Shorts/Skirts:** Solid navy or tan khaki pants, shorts, skorts, skirts, capris, or jumpers are acceptable. Pants/shorts etc. should not have any wording/graphics down the sides or across the back. Uniform shirts are to be worn with jumpers. Pants and shorts must be secured at the waist.
- **Shirts:** Solid white, navy blue, or red polo shirt with collar; short or long sleeves. Discreet logos should be no bigger than a pocket log.
- **Liberty Spirit Fridays:** On Fridays and designated non-uniform days, students may wear blue jeans, shorts/skirts/capris with their uniform shirts or any official Liberty Spirit Shirt, grade level team shirt, or a Liberty club t-shirt. PE shirts are permitted in PE only.
- Clothing traditionally designed as undergarments or sleepwear must not be worn as outer garments.
- All pants and shorts must be secured at the waist. Hair must be clean and neatly groomed.
 - Head coverings must not be worn in the building. *(In other words, hats, caps, bandanas of any kind, do-rags, etc. are not permitted on **school grounds**. The only time students may wear hats on school grounds is for sun protection when they are participating in an outdoor PE activity or at the Agriculture Land.*
- Miniskirts, mini dresses and short shorts are not permitted. Hemlines must be no shorter than fingertip length.
- Garments and/or jewelry that display or suggest sexual, vulgar, drug, gang or alcohol-related wording or graphics, or which might provoke or tend to provoke student disruption in the school must not be worn. *(This includes wristbands, bandanas, spiked accessories, “gang associated” clothes, wording, or graphics about tobacco and weapons. This also includes the use of inappropriate colors of hair-dye.)*

Tardy Policy

What is the district’s definition of a tardy?

According to district handbook: The student is tardy when he/she is not in his/her assigned station (seat) at the beginning of class.

Definition of Excused Tardy (*According to district handbook*):

Illness	Accident	Emergency
Breakdown of vehicle	Medical appointments (w/ note)	Major family problem
Severe weather	Breakdown of school bus	Dental appointments (w/note)

Definition of Unexcused Tardy (*According to district handbook*):

Forget school supplies	Overslept	Non-educational appointments
Car problems	Heavy traffic	

What is the difference between a tardy and an absence?

According to district handbook: If a student misses more than half of the period, the student is absent.

Bullying

What is school district’s definition of bullying and retaliation?

One of the district’s priorities is to provide a safe, caring, and orderly environment. As a result, on May 15, 2001, the school board adopted new guidelines for dealing with students who engage in bullying and retaliation behaviors.

- *Bullying -- Unacceptable Behaviors*
 - Punching, shoving, strangling, hair pulling, beating, biting, and excessive tickling
 - Spreading rumors, hurtful name-calling, teasing and gossip, rejecting, terrorizing, extorting, humiliating, blackmailing, manipulating friendships, isolating, ostracizing, spreading rumors, and negative talk about race, disability, and/or ethnicity
 - Sexual harassment
 - Bullying may be limited to a single event or repeated harmful actions on the part of the bully
- *Retaliation – Unacceptable Behaviors*
 - Spreading rumors
 - Following a person
 - Becoming physical with a person
 - Destroying a person’s property
- *Consequences for Bullying and Retaliation*
 - If a student is deemed guilty, the range of punishment could include verbal and written reprimand, parent conference, in-school suspension, out-of-school suspension, change of placement, and/or expulsion.

What should my child do if he/she feels like he/she is a victim of bullying?

Your child should tell an adult so the situation can be investigated. Since one of our school-wide expectations is to stamp-out bullying, these types of incidents take a priority status.

What is the Liberty Anti-Bully Pledge for students?

We, the students of Liberty Middle School agree to join together to stamp out bullying at our

school. Bullying causes pain and stress to victims. Bullying is never justified. We believe that everyone should enjoy our school and feel equally safe, secure, and accepted.



2021-2022 Student Calendar

Board Approved 4/28/20

Students' First Day of School	August 10, 2021
Labor Day Holiday/Non-Student Day	September 6, 2021
End of 1st Grading Period	October 8, 2021
*Veterans Day/Non-Student Day	November 11, 2021
*Fall Break/Non-Student Days	November 22 – 26, 2021
Students Return to School	November 29, 2021
NOT an Early Release Day	December 13, 2021
End of 2nd Grading Period (End of 1st Semester)	December 17, 2021
Winter Break/Non-Student Days	December 20, 2021 – December 31, 2021
Non-Student Day	January 3, 2022
Students Return to School	January 4, 2022
Martin Luther King, Jr. Holiday/Non-Student Day	January 17, 2022
Non-Student Day	February 18, 2022
Presidents' Day/Non-Student Day	February 21, 2022
Non-Student Day	March 7, 2022
End of 3rd Grading Period	March 11, 2022
Spring Break/Non-Student Days	March 14 – 18, 2022
Non-Student Day	March 21, 2022
Students Return to School	March 22, 2022
Non-Student Day	April 15, 2022
Last Day of School/End of 4th Grading Period (End of 2nd Semester)	May 27, 2022

*** Hurricane Day(s) if needed: November 11, 22-24, and 26, 2021**

Student Early Release Days

Students are released one hour early every Monday with the exception of Monday, December 13, 2021. On the last day of school, May 27, 2022, students are released 2.5 hours early.



Creating a Canvas Parent Account

Note: If you have already created a mySPOT account, you do not need to complete this process

To create a Canvas Parent Account, you must register through the district mySPOT portal. The email and password created through a mySPOT account will be used to log in to your Parent Canvas account.

<p>1.</p>	<p>Access the district website at www.hillsboroughschools.org and then click the Canvas Log In icon on the middle of the site.</p> <p>Then on the Hillsborough Schools Digital Classroom page, click Register under the Canvas for HCPS Parents tile.</p>	
<p>2.</p>	<p>On the mySPOT page, fill out all of the fields: email address, student number, select school, birth month, birth day, birth year, last four of student social security number, and relationship to student. Check the box to declare information is true and correct. Select Register.</p> <p>A confirmation email will be sent to complete the registration and create a password for your mySPOT account.</p> <p>Note: Additional students can be added in mySPOT after registration is complete.</p>	
<p>3.</p>	<p>After registering at mySPOT, your account will not be active in Canvas until the next day.</p> <p>With your active mySPOT account, access the district website at www.hillsboroughschools.org</p> <p>Click Canvas Log In icon in bottom left of the website. Then click Log In under the Canvas for HCPS Parents tile on the right side.</p>	
<p>4.</p>	<p>Type the email and password registered on your mySPOT account.</p> <p>Click Login</p> <p>The Parent Canvas account will open to the Dashboard and you may view your student's courses.</p>	



Logging in to Canvas Parent Accounts

Canvas Parent Accounts can be accessed with the same email and password used to create and login to in mySPOT accounts. MySPOT accounts are used to access district systems like Canvas, Online Report Cards, School Choice, and many other district systems.

<p>1.</p>	<p>Access the district website at www.hillsboroughschools.org</p> <p>Click Canvas Log In icon in the middle of the website.</p>	
<p>2.</p>	<p>On the right side, click Login under the Canvas for HCPS Parents tile.</p> <p>Note: If you do not have an account, click Register to register for an account through mySPOT.</p>	
<p>3.</p>	<p>Type the email and password registered on your mySPOT account.</p> <p>Click Login</p>	
<p>4.</p>	<p>Parent Canvas account will open to the Dashboard.</p> <p>View your student's courses.</p>	

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Superintendent of Schools
Addison G. Davis

Student Code of Conduct Acknowledgement Form

I have been notified that I can review the Student Code of Conduct online at: <http://www.sdhc.k12.fl.us/conduct>

I have received, read, understand and agree to abide by the Student Code of Conduct

Student Signature

Date

I/we have read the Student Code of Conduct and discussed it with my student.

Parent/Guardian's Signature

Date

The Student Code of Conduct has been established to communicate the expectations for student behavior at school or school activities. Failure to return this acknowledgement will not relieve a student or the parent/guardian(s) from the responsibility of abiding by the Code of Conduct.

Estimadas familias de las Escuelas Públicas del Condado de Hillsborough:

Me complace informarles que el programa *HOST* del año escolar 2021-2022 comenzará el 9 de agosto para los estudiantes del Kinder al 8vo grado, con número estudiantil y matriculados en las Escuelas Públicas del Condado de Hillsborough.

El año escolar 2021-2022 se está acercando rápidamente y nosotros (*HOST*) deseamos proporcionarles la información necesaria a los estudiantes, el personal y la comunidad, y que debidamente los inscriban en el programa *HOST*.

A continuación, podrán encontrar la información acerca de las tarifas y fechas del resto del verano del año 2021 y del año escolar 2021-2022:

Información del año escolar 2021-22

Tarifas de los estudiantes	Elemental	Intermedia
Tarifa de inscripción por estudiante* (no reembolsable)	\$30.00	\$30.00
Antes de la escuela - Tarifa semanal	\$15.00	\$20.00
Después de la escuela - Tarifa semanal	\$65.00	\$32.00
Antes y después de la escuela - Tarifa semanal	\$80.00	\$52.00
Dejar al estudiante - por una sesión	\$20.00	\$20.00

Según las recomendaciones actuales de los Centros de Control de Enfermedades y del Departamento de Salud de Flórida, habrá asientos limitados.

Si desean que sus hijos asistan al *HOST* del verano del año escolar 2021-2022, **TENDRÁN** que inscribirlos separadamente en cada término. Si desean inscribir a sus hijos para el año escolar solamente, por favor seleccionen el término del año escolar 2021-2022.

Por favor, ingresen en: <https://hostportal.sdhc.k12.fl.us> para inscribirlos para el verano y/o para el año escolar 2021-2022.



MEDICAID

Certified School Match Program

Reimbursement for School-based Services

What is the Florida Medicaid Certified School Match program?

Since 1997, Hillsborough County Public Schools has participated in a federal and state-funded Medicaid reimbursement program. The Florida Medicaid Certified School Match (MCSM) program helps to ensure students with an Individual Educational Program (IEP) receive needed health care (medical, emotional, and transportation-related) services at school.

Quick Fact: Number of students with an IEP attending Hillsborough County public schools

39,368

The program assists school districts by providing partial reimbursement for these medically related services provided to students at school.

In July 2020, current guidelines expanded to include general education students who have a Plan of Care (i.e., Health Care Plan, Behavioral Plan, Nursing Plan, 504 Plan, etc.) or the need for crisis intervention. Although the partial reimbursement is only available for students who are Medicaid eligible, services are provided to all students with a plan of care regardless of their Medicaid eligibility status.

What types of services does the MCSM program cover?

Psychological Counseling
Child Outreach Screening
Speech/Language Therapy
Special Education Transportation
Developmental Testing

Crisis Intervention
Occupational Therapy
Physical Therapy
Assistive Technology
Orientation & Mobility

Nursing
Social Work
Assessments
Evaluations

Quick Fact: Number of staff providing services to HCPS students

406

Nurses

39

Occupational Therapists

74

Physical Therapists

439

School Counselors

181

School Psychologists

334

Speech Therapists

234

Social Workers

Is there a cost to me?

NO – Services are provided to students while at school with NO cost to the parent/guardian.

Will it affect my family’s Medicaid benefits?

NO – The program does NOT impact a family’s Medicaid services, funds or limits. Because Florida operates the MCSM program differently than the Family-Related Medicaid Coverage plans the school plan does not affect your family’s Medicaid benefits in any way.

How does Hillsborough County Public Schools use the reimbursement money received from Medicaid?

The funds received from Medicaid for speech/language therapy, occupational/physical therapy, counseling, and nursing services are used to support student services and ESE programs.

How can I help ensure my school district receives benefits from the MCSM program?

Federal regulations require that the parent/guardian:

- Be fully informed about the Medicaid Certified School Match program
- Fully understand that consent is voluntary and can be withdrawn at any time.
- Permit Hillsborough County Public Schools to share necessary information to bill for Medicaid eligible services included in your child’s IEP, 504 or Plan of Care.

Your child will receive the services written in your child’s IEP, 504, or Plan of Care at Hillsborough County Public Schools expense regardless of your consent to allow us to bill Medicaid. You may revoke consent at any time.

Quick Fact: HCPS reimbursement for direct services in fiscal year 2020-21

\$1,187,360



Parental Consent to Release Personally Identifiable Information for Medicaid Reimbursement

Hillsborough County Public Schools wishes to seek reimbursement for certain services provided to your child by accessing Medicaid. We must obtain your written informed consent for the purpose of releasing certain information related to seeking Medicaid reimbursement. Medicaid reimbursement helps the school district fund costs of providing special education, related services and any other services allowable by Medicaid.

Individual Educational Plan (IEP) Services

The Individuals with Disabilities Education Act of 2004 (IDEA) permits school districts to seek reimbursement from Medicaid for services provided at school (Title 34, section 300.154(d)(2)(iv)(A)-(B), Code of Federal Regulations [CFR]).

Non-IEP Services

School districts are also allowed to seek reimbursement from Medicaid for services provided under the Florida Administrative Code Medicaid rule for school-based services (Rule 59G-4.035).

Consent given or denied (please read, initial your choice, sign and date at the bottom):

_____ **I understand and give my consent** to the school district to share information about my child with the State Medicaid Agency (State of Florida Agency for Health Care Administration), its fiscal agent, and the school district's Medicaid billing agent or billing facilitator for the school district to verify Medicaid eligibility, seek Medicaid reimbursement, and satisfy audit and review requests related to services provided to my child.

I understand that I may withdraw this consent to release information for Medicaid reimbursement at any time. I understand that if I refuse to give my consent or withdraw this consent, the school district will continue to provide all required services necessary to receive an appropriate education at no charge to my child in accordance with 34CFR § 300.154(d)(2)(v)(D) or other services provided outside of the IEP. If consent is withdrawn, it will become effective on the date of withdrawal and no information will be released after that date.

The records to be released or exchanged may include IEPs, assessment and eligibility records, related service therapy records and logs, transportation logs, progress notes, and nursing reports or records.

The information shared may include my child's name, date of birth, address, primary special education disability (if applicable), Florida Medicaid identification number, Social Security number, and the type and amount of health services provided, including the times and dates services were provided. Services may include assistive communication services, physical therapy services, occupational therapy services, speech therapy services, hearing and language therapy services, behavioral services, transportation services, and nursing services.

_____ **I understand and do NOT give my consent** to the school district to share information about my child in order for the school district to verify Medicaid eligibility, seek Medicaid reimbursement, and satisfy audit and review requests related to services provided to my child.

Student/Child's Information

_____ Student ID _____ Full Name (printed) _____ Date of Birth _____

Parent/Guardians Information

_____ Name (printed) _____ Signature _____ Date _____

ESCUELAS PÚBLICAS DEL CONDADO DE HILLSBOROUGH SERVICIOS DE SALUD ESCOLAR

Requisitos de Vacunación para el ingreso al año escolar 2021-2022

El Programa de Servicios de Salud Escolar supervisa o proporciona los servicios obligatorios de acuerdo con Florida Secciones 381.0056, 381.0057 y 402.3026 del Estatuto. El propósito de los servicios de salud escolar es minimizar barreras de salud para el aprendizaje de los estudiantes de escuelas públicas desde el jardín de infantes hasta el grado 12. Ayudar asegurar la provisión de servicios de salud escolar seguros y apropiados a nivel de condado, el Departamento de Salud, Hillsborough, la oficina del Programa de Salud Escolar trabaja en conjunto con la Oficina Pública de las Escuelas del Condado de Hillsborough, Departamento de Servicios de Salud Escolar para implementar los servicios de salud y los mandatos estatales proporcionados en nuestras escuelas públicas.

Los estudiantes de prejardín de infantes hasta el grado 12 que ingresan a una escuela de Florida por primera vez tiempo debe presentar un registro de vacunas (DH 680) y un examen físico de ingreso a la escuela de Florida actual Examen, Formulario (DH 3040). El registro de vacunas debe mostrar que el estudiante ha cumplido con los requisitos mínimos del estado para ese grado. Las vacunas son proporcionadas sin cargo por el Departamento de Salud de el Condado de Hillsborough.

Requisitos de inmunización para prejardín de infantes

Para los estudiantes que ingresan a Pre-Kindergarten *, el registro de vacunación debe mostrar que el estudiante ha cumplido los requisitos estatales mínimos para las vacunas:

- * 3-5 dosis de DTaP (difteria-tétanos-tos ferina)
- * 3-5 dosis Polio (jardín de infantes)
- * 1-2 dosis de MMR (sarampión-paperas-rubéola)
- 3 dosis de hepatitis B
- * 1-2 dosis de Varicela (varicela)

*** Nota: Las vacunas que se enumeran a continuación no son necesarias, pero se recomiendan:**

Haemophilus influenza tipo b (Hib)

Conjugado neumocócico (PCV13)

Hepatitis A (Hep A)

*** No se requiere la vacuna contra la varicela si la enfermedad de varicela está documentada (el año en que el niño/a tuvo la enfermedad debe ser incluido) por un médico autorizado, avanzado Enfermera practicante registrada o asistente médico.**

Requisitos de vacunación para jardín de infantes hasta sexto grado

Los estudiantes que ingresan al jardín de infantes deben presentar un registro de vacunación actualizado y una entrada a la escuela examen físico

- 5 dosis de DTaP (difteria-tétanos-tos ferina)
- * 4-5 dosis Polio (jardín de infantes)
- 2 dosis de MMR (sarampión-paperas-rubéola)
- 3 dosis de hepatitis B
- * 2 dosis de Varicela (varicela)

*** Nota. KG: si la cuarta dosis de vacuna antipoliomielítica se administra antes de el cumpleaños 4, se requiere una quinta dosis de la vacuna contra la polio para ingresar al jardín de infantes solamente.**

**** No se requiere la vacuna contra la varicela si la enfermedad de varicela está documentada (el año que el niño/a tuvo la enfermedad debe ser incluido) por un médico autorizado, avanzado Enfermera practicante registrada o asistente médico.**

Requisitos de vacunación para estudiantes que ingresan del séptimo al duodécimo grado

Los estudiantes que ingresan al séptimo grado deben presentar un registro de vacunación actualizado con una Tdap. Todos los estudiantes de séptimo a duodécimo grado deben tener un registro de vacunas que haya cumplido con los requisitos mínimos del estado:

- 5 dosis de DTaP (difteria-tétanos-tos ferina)
- 4 dosis de Polio (IPV u OPV)

2 dosis de MMR <(sarampión-paperas-rubéola)

3 dosis de hepatitis B

1 dosis de Tdap (tétanos, difteria, tos ferina)

2 dosis de varicela (varicela) o ha tenido la enfermedad según lo documentado por un proveedor de atención médica

* **Nota** Se requiere 1 dosis de Tdap (tétanos-difteria-tos ferina) para el séptimo grado.

* Se debe obtener un formulario DH 680 actualizado para incluir Tdap para enviarlo a la escuela.

* **No se requiere la vacuna contra la varicela si la enfermedad de varicela está documentada (el año en que el niño/a tuvo la enfermedad debe ser incluido) por un médico autorizado, avanzado Enfermera practicante registrada o asistente médico.**

Recomendaciones de inmunización adicionales:

Cuatro vacunas que no son obligatorias para el nivel de grado de su hijo/a, pero son recomendadas por el Comité Asesor sobre Prácticas de Inmunización (ACIP) debe discutirse con su médico: meningitis meningocócica, hepatitis A, influenza y papiloma humano (VPH) Serie de vacunas.

ENFERMEDAD MENINGOCÓCICA

Se recomienda una dosis de meningococo (MCV4) para niños y adolescentes de 11 a 18 años de edad. Esta vacuna tiene una eficacia del 85-90% en la prevención de la enfermedad meningocócica. Meningocócica es una enfermedad grave causada por bacterias. La enfermedad se transmite por vías respiratorias (toser o estornudar). Los síntomas de la enfermedad meningocócica a menudo se confunden con enfermedades menos graves como la gripe. Los síntomas comunes pueden incluir: fiebre superior a 101,4, erupción de color rojo a púrpura, náuseas, vómitos, dolores musculares generalizados, dolores de cabeza intensos, confusión, sensibilidad a la luz y/o rigidez en el cuello. Es una de las principales causas de meningitis bacteriana en niños de 2 a 18 años en los Estados Unidos. La vacuna está disponible en el departamento de salud de el de Hillsborough, si no lo proporciona el consultorio del proveedor de atención médica de su hijo. Para aquellos que nunca han obtenido MCV4, se recomienda una dosis al ingresar a la escuela secundaria, pero no requerido en el estado de Florida. La mayoría de los colegios y universidades requieren esta vacuna. Por favor verifique la política de la universidad a la que planea asistir. Además, esto es muy recomendado si vive en una residencia tipo dormitorio. MCV4 está contraindicado para cualquier persona que experimente una reacción alérgica grave después de una dosis anterior o a cualquier componente de vacunas.

Enfermedad por virus del papiloma humano

El virus del papiloma humano (VPH) causa la mayoría de las verrugas genitales y los cánceres. Se ha demostrado que la vacuna contra el VPH protege contra el 80% de los tipos más comunes de cáncer de cuello uterino y cánceres orales y disminuir las verrugas genitales. Si bien se recomienda para las edades de 11 a 12 años, esta vacuna ha sido aprobado tanto para hombres como para mujeres a partir de los nueve años de edad. Frecuentemente se ha reportado que los síntomas de la vacuna contra el VPH son dolor crónico con parestesia, dolores de cabeza, fatiga e intolerancia ortostática.

Si tiene un seguro médico privado o Medicaid, comuníquese con su proveedor de atención médica. Si no lo hace tiene seguro médico privado o Medicaid, comuníquese con el Departamento de Salud de Florida, Hillsborough Clínica de inmunización del condado para obtener más información.

DEPARTAMENTO DE SALUD DE FLORIDA, CLÍNICA DE VACUNAS DEL CONDADO DE HILLSBOROUGH

Sulphur Spring Health Center

8605 N. Mitchell, Tampa

813-307-8077



STUDENT NUTRITION SERVICES EMERGENCY MEAL POLICY

A written copy of the emergency meal policy will be provided to all households. Every school is required to follow the policy. Students who qualify for a free or a reduced-priced meal can always receive a free lunch (the district waives the .40 cost for the reduced-priced meal). All students regardless of eligibility status can receive a free breakfast. Paid students who forget their lunch money can receive a “charged” meal. To protect the identity of all children at the point of service, SNS uses a prepayment system that limits the exchange of money and prevents the disclosure of a student’s eligibility status.

1. Students are allowed to charge for meals when they don’t have money. The student will be given the same school lunch that other children are receiving. A La Carte Items can never be charged.
2. Parents of students who charge one meal will be notified by phone, after their child has received the meal. The parent will be encouraged to quickly pay for this meal and reminded of the policy.
3. Parents of students who continue to charge will receive notification in writing which will encourage the parent to pay off their charges.
4. If a student continues to come to school with no packed lunch or lunch money, attempts will be made to discuss the issue with the parent and to encourage them to complete a meal benefit application.
5. Any time there is an uncollected balance on a child’s meal account, the child will be prevented from purchasing A La Carte items.
6. Any unpaid balance on a child’s account will be carried over from year to year.
7. The parent is responsible for all uncollected meal balances which must be paid, prior to graduation.



Alimentando el cuerpo, mente y alma...un niño a la vez

NORMAS PARA LAS COMIDAS DE EMERGENCIA DE LOS SERVICIOS DE NUTRICIÓN ESTUDIANTIL

Se proporcionará una copia de las normas de comidas de emergencia a todas las familias. A todas las escuelas se les exige que acaten estas normas. Los estudiantes que califican para obtener almuerzo gratis o a precio reducido siempre podrán recibir almuerzo gratis, (el distrito les exonerará los 40 centavos del almuerzo). Todos los estudiantes, independientemente de su elegibilidad, pueden recibir desayuno gratis. Los estudiantes que pagan el precio completo y se les olvida traer el dinero, pueden recibir comida “fiada”. Para proteger la identidad de todos los estudiantes en el momento de servirles, el Servicio de Nutrición Estudiantil (SNS) utiliza un sistema de prepago que limita el intercambio de dinero y evita que se exponga el estado de elegibilidad del estudiante.

1. A los estudiantes se les permite cargar a la cuenta por las comidas cuando no tienen dinero. Se les proveerá el mismo almuerzo que los demás niños reciben. No se fiarán los artículos a la carta.
2. A los padres se les notificará por teléfono después que el estudiante haya cargado el almuerzo y lo haya recibido. Se les exhortará a los padres que paguen inmediatamente por el almuerzo y se les enfatizará sobre las normas.
3. Los padres de los estudiantes que continúen cargando comidas a la cuenta, recibirán una notificación escrita, para exhortarlos a que paguen los cargos.
4. Si un estudiante continúa viniendo a la escuela sin su almuerzo o sin dinero para pagarlo, haremos el propósito de discutir el asunto con los padres y les exhortaremos a que llenen una solicitud de beneficios para comidas.
5. Si el estudiante tiene un estado de cuenta negativo, no se le permitirá comprar artículos a la carta.
6. Los cargos no pagados se seguirán reflejando en la cuenta del estudiante en los años subsiguientes.
7. Los padres son responsables del estado de cuenta negativo el cual deberá pagar antes de la graduación.



General Information



FREE BREAKFAST FOR ALL STUDENTS

All students are offered a nutritious breakfast free of charge.

FREE MEAL BENEFITS - Lunch meals are available free of charge for those students who qualify

Parents are encouraged to submit a household meal benefit application either online at www.sdhc.k12.fl.us/sns, or via a paper application. A household application means that parents complete only one application for all children in the same home. Parents can learn about the status of their application by calling 1-866-544-5575. *Parents are expected to pay for all meals until an application is processed and approved.*

MEAL PRICES

Your child may qualify for free or reduced price meals. **Apply for FREE meals at <https://www.myschoolapps.com/Application>**
Apply for benefits through the Florida Department of Children and Families at <https://www.myflorida.com/accessflorida/>
The reduce price lunch cost of 40¢ is waived (provided at no charge) for children approved for reduced price meals. Breakfast is free for all students. Elementary lunch costs \$2.25, and Secondary lunch costs \$2.75.

ON-LINE "MEAL HISTORY"/ON-LINE PAYMENTS

- Check out Meal History at <https://www.MyPaymentsPlus.com/> to review two weeks of menu selections for any student.
- Making **on-line payments** is a quick and easy way to be sure a child has enough money to pay for meals. Just go to <https://www.MyPaymentsPlus.com/> follow the instructions for online payments. ***Plus, you can receive regular e-mail "reminders" when your child's balance is low.***

SPECIAL DIETS/MEALS

If a child requires a diet substitute because of a medical condition, the parent is encouraged to complete a **DIET PRESCRIPTION FORM**. A **meal preference form** can also be completed by the parent if other needs are required because of cultural or religious reasons. Both forms, available on the SNS web page, are ***required each school year.***

NUTRITION INFORMATION

Visit the SNS website to get nutrition facts such as calories, fat grams and allergens for daily menu items. A comprehensive nutrition communication program provides serving line signage on nutrition info for all menu items.



Dear Parent/Guardian:

Children need healthy meals to learn! Hillsborough County Student Nutrition Services offers healthy meals every school day. Breakfast is FREE for all students. Elementary lunch costs \$2.25, and Secondary lunch costs \$2.75. **Your child may qualify for free or reduced price meals!** The reduced price lunch cost of 40¢ is waived (provided at no charge) for children approved for reduced price meals. Below are some commonly asked questions with answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?



- All children in households receiving benefits from **SNAP (food stamps)** or **TANF**, are eligible for free meals, regardless of your income. Households receiving SNAP or TANF benefits may exclude income information and the last four digits of the signer's social security number on their application.
- If you received a **NOTICE OF DIRECT CERTIFICATION**: DO NOT complete an application. Please read the entire letter and follow the instructions carefully. See #6 for more information.
- **Foster children** that are under the legal responsibility of a foster care agency or court are eligible for free meals. Foster children may be included as part of a household application, and are eligible for free meals, even if the household does not qualify.
- Children participating in their school's **Head Start** program are eligible for free meals.
- Children who meet the definition of **homeless, runaway, or migrant**, are eligible for free meals. See #9 for more information.
- Children may receive free or reduced price meals if your **household income** is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household gross income falls at or below the limits on the chart below:

REDUCED PRICE MEAL SCALE for School Year 2021-2022					
Household Size	Annually	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	23,828	1,986	993	917	459
2	32,227	2,686	1,343	1,240	620
3	40,626	3,386	1,693	1,563	782
4	49,025	4,086	2,043	1,886	943
5	57,424	4,786	2,393	2,209	1,105
6	65,823	5,486	2,743	2,532	1,266
7	74,222	6,186	3,093	2,855	1,428
8	82,621	6,886	3,443	3,178	1,589
For each additional family member, add	+8,399	+700	+350	+324	+162

2. CAN I APPLY ONLINE? Yes! Beginning July 1st each school year, and you are encouraged to do so! Applying online is quick, confidential, and easy! The online application has the same requirements and will ask for the same information as the paper application. To apply online, visit the district website at www.hillsboroughschools.org/mealbenefits, then click "APPLY NOW", and follow the instructions. Contact the **Healthy Meals Express Application Center at 813-840-7066** if you have any questions about the online application process.
3. IS THE ONLINE APPLICATION AVAILABLE IN MORE THAN ONE LANGUAGE? Yes! It is available in 7 languages - English, Spanish, French, Arabic, Filipino (Tagalog), Vietnamese (Tiếng Việt), and Chinese (Mandarin). FOR REFERENCE ONLY you may view a SAMPLE free and reduced meal application in 49 languages here: www.fns.usda.gov/school-meals/translated-applications
4. WHAT IF I DON'T HAVE A COMPUTER TO COMPLETE AN ONLINE APPLICATION? Computers are available for use at no cost at the local public library and at the **Healthy Meals Express Application Center, 9014 Brittany Way, Tampa, Florida, 33619**. Your child's school may also have a computer that can be used to complete an application. Need information where to obtain a paper application? Contact the **Healthy Meals Express Application Center at 813-840-7066**.

5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one meal application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. If approved, your child's status will remain in effect for the entire school year.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you received carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact the **Healthy Meals Express Application Center at 813-840-7066** immediately.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year. If you do not submit a new application that is approved, or you have not received a NOTICE OF DIRECT CERTIFICATION, your child will be charged the full price for meals.
8. WHERE CAN I VERIFY THE STATUS OF MY CHILD'S MEAL ELIGIBILITY? Call the meal status hotline at 1-866-544-5575. Make sure to have your child's 7-digit student ID number handy when calling.
9. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Are your housing arrangements temporary? Does your family relocate on a seasonal basis? Have you taken in a runaway child? If you believe children in your household meet these descriptions, please contact the liaison at the child's school for assistance.
10. I RECEIVE WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please submit an application.
11. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
12. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year if there is a change in your household income or size, or if you become unemployed.
13. WHAT IF I DISAGREE WITH THE DECISION ABOUT MY APPLICATION? Contact the **Healthy Meals Express Application Center at 813-840-7066**. You may also ask for a hearing by writing to: **General Manager of Student Nutrition Services, 9014 Brittany Way, Tampa, Florida 33619**.
14. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S.CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
15. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. If you normally receive overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job, or had your hours or wages reduced, use your current income.
16. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? If there is no income to report, mark the box that says "None" for each household member. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.
17. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you receive any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income. Deployed service members are considered part of the household. List deployed service members in the Household section, but report only the portion of their income made available to them or on their behalf to the family.
18. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? Contact the **Healthy Meals Express Application Center at 813-840-7066 for instructions**.
19. I'M A GROUP HOME ADMINISTRATOR. HOW DO I APPLY FOR CHILDREN IN MY CARE? Contact the **Healthy Meals Express Application Center at 813-840-7066 for instructions**.

If you have other questions or need help completing your household application for school meal benefits, contact the **Healthy Meals Express Application Center at 813-840-7066**.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027) found online at: <https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov.

This institution is an equal opportunity provider



Estimados padres/representantes legales:

¡Los niños necesitan alimentos saludables para que puedan aprender! Los Servicios de Nutrición Estudiantil del Condado de Hillsborough ofrecen comidas saludables todos los días escolares. El desayuno es GRATIS para todos los estudiantes. El costo del almuerzo en escuela elemental es \$2.25 y para los estudiantes de escuela secundaria es \$2.75. **Su hijo puede ser elegible para las comidas gratis o a precio reducido.** A los estudiantes que son elegibles para comprar el almuerzo al precio reducido de 40¢ no se les cobrará. A continuación, se encuentran preguntas que se hacen frecuentemente con las respectivas respuestas, para ayudarlo con el proceso de la solicitud.

1. ¿QUIÉN PUEDE OBTENER LOS BENEFICIOS DE COMIDAS GRATIS O A PRECIO REDUCIDO?

- Todos los niños que reciben beneficios de **SNAP (cupones de alimentos)** o **TANF**, son elegibles para comidas gratis, independientemente de su ingreso. Los hogares que reciben beneficios de SNAP o TANF pueden dejar en blanco la información del ingreso y los últimos cuatro números del seguro social de la solicitud.
- Si usted recibió un **AVISO DE CERTIFICACIÓN DIRECTA**: No tendrá que llenar una solicitud. Por favor, lea la carta completa y siga las instrucciones cuidadosamente. Lea la pregunta #6 para obtener más información.
- **Los niños de crianza temporal** que están bajo la responsabilidad legal de una agencia de cuidado tutelar o de la corte, son elegibles para comidas gratis. Los niños de crianza temporal pueden ser incluidos como parte de la solicitud de una familia, y son considerados para recibir comidas gratis, aunque la familia no sea elegible.
- Los niños que participan en el programa **Head Start** de la escuela, son elegibles para comidas gratis.
- Los niños que cumplen con la definición de: **sin hogar, fugado o migrantes**, son elegibles para las comidas gratis. Lea la pregunta #9 para obtener información adicional.
- Los niños pueden recibir comidas gratis o a precio reducido si el **ingreso del hogar** está dentro de los límites del reglamento federal de elegibilidad de ingreso. Sus niños pueden ser elegibles para las comidas gratis o a precio reducido, si el ingreso bruto familiar está en, o debajo de, los límites de las cifras de la tabla siguiente:



ESCALA DE INGRESOS PARA COMIDAS A PRECIO REDUCIDO para el año escolar 2021-2022					
Núm. de miembros del hogar	Anual	Mensual	Dos veces al mes	Cada dos semanas	Semanal
1	23,828	1,986	993	917	459
2	32,227	2,686	1,343	1,240	620
3	40,626	3,386	1,693	1,563	782
4	49,025	4,086	2,043	1,886	943
5	57,424	4,786	2,393	2,209	1,105
6	65,823	5,486	2,743	2,532	1,266
7	74,222	6,186	3,093	2,855	1,428
8	82,621	6,886	3,443	3,178	1,589
Para cada miembro adicional de la familia, añada:	+8,399	+700	+350	+324	+162

2. ¿PUEDO APLICAR EN LÍNEA? ¡Sí! ¡Cada año escolar a partir del 1ro de Julio y le animamos a hacerlo! ¡Es rápido, confidencial y fácil solicitar por el Internet! La solicitud en línea exige los mismos requisitos y le pide la misma información que la de papel. Para llenar la solicitud en línea, visite el sitio web del distrito en www.hillsboroughschools.org/mealbenefits, haga click en "APPLY NOW", cambie el idioma a Español y siga las instrucciones. Llame al **Centro de Solicitudes de Comidas Saludables al 813-840-7066 si tiene cualquier pregunta sobre el proceso de solicitud en línea.**
3. ¿ESTA LA SOLICITUD EN LINEA DISPONIBLE EN MAS DE UN IDIOMA? ¡Sí! Está disponible en 7 idiomas – Inglés, Español, Francés, Árabe, Filipino (tagalo), Vietnamita (Tiếng Việt) y Chino (Mandarin). PARA REFERENCIA SOLO, Ud. puede ver UNA MUESTRA de la solicitud en 49 idiomas aquí: www.fns.usda.gov/school-meals/translated-applications
4. ¿Y SI NO TENGO UNA COMPUTADORA PARA LLENAR LA SOLICITUD? Puede usar las computadoras disponibles en la biblioteca pública sin costo alguno y en el **Centro de Solicitudes de Comidas Saludables (Healthy Meals Express Application Center), 9014 Brittany Way, Tampa, Florida, 33619.** En la escuela de su hijo debe haber una computadora que pueda usar para completar la solicitud. Si necesita información en cuanto a dónde obtener una solicitud en papel, llame al Centro **de Solicitudes de Comidas Saludables al 813-840-7066.**
5. ¿TENGO QUE LLENAR UNA SOLICITUD PARA CADA HIJO? No. *Use una para todos los niños de la casa.* No podremos aprobar una solicitud incompleta, por lo tanto, asegúrese de llenar toda la información que se le pide. Si se le aprueba, será elegible por todo el año escolar.

6. ¿TENDRÉ QUE LLENAR UNA SOLICITUD SI RECIBÍ UNA CARTA ESTE AÑO ESCOLAR NOTIFICÁNDOME QUE MIS HIJOS YA SON ELEGIBLES PARA RECIBIR LAS COMIDAS GRATIS? No, sin embargo, lea cuidadosamente la carta que recibió y siga las instrucciones. Si cualquiera de los niños de su casa no se consideró en la notificación de elegibilidad, comuníquese inmediatamente con el **Centro de Solicitudes de Comidas Saludables al 813-840-7066**.
7. LA SOLICITUD DE MI HIJO FUE APROBADA EL AÑO PASADO. ¿TENDRÉ QUE LLENAR OTRA? Sí. La solicitud de su hijo es solamente vigente por el año escolar en curso. Si usted no presenta la solicitud nueva que sea aprobada, o si no ha recibido el AVISO de CERTIFICACIÓN DIRECTA, a su hijo se le cobrará el precio completo.
8. ¿CÓMO PUEDO VERIFICAR EL ESTATUS DE LA ELEGIBILIDAD DE LAS COMIDAS ESCOLARES DE MI HIJO? Llame a la línea automatizada 1-866-544-5575. Asegúrese de tener el número de estudiante de 7 dígitos a mano cuando llame.
9. ¿CÓMO SABRÉ SI A MIS HIJOS SE LES CONSIDERARÁ COMO NIÑOS SIN HOGAR, MIGRANTES O FUGADO? ¿Ha hecho arreglos para vivir en un hogar donde su estadía es de tiempo limitado? ¿Se muda/mueve su familia para trabajar en diferentes temporadas de siembra del año? ¿Ha acogido usted a algún niño que se haya escapado de la casa de sus padres? Si usted cree que algún niño de su casa reúne estas descripciones, por favor llame a la escuela de sus hijos para que le ayuden.
10. YO RECIBO WIC. ¿SON MIS HIJOS ELEGIBLES PARA COMIDAS GRATIS? Los niños que viven en hogares que participan en el WIC, pueden ser elegibles para comidas gratis o a precio reducido. Por favor llene la solicitud y preséntela.
11. ¿SERÁ REVISADA LA INFORMACIÓN QUE ESTOY ENVIANDO? Sí. También podemos pedirle que nos envíe prueba escrita del ingreso de su familia que está reportando.
12. SI NO SOMOS ELEGIBLES AHORA, ¿PODREMOS SOLICITAR MÁS TARDE? Sí, usted puede solicitar en cualquier momento durante el año escolar si surge algún cambio en el ingreso o en el tamaño de su familia, o si pierde el trabajo.
13. ¿QUÉ SUCEDE SI ESTOY EN DESACUERDO CON LA DECISIÓN DE LA ESCUELA SOBRE MI SOLICITUD? Llame al **Centro de Solicitudes de Comidas Saludables al 813-840-7066**. También puede pedir una audiencia por escrito a: **General Manager of Student Nutrition Services, 9014 Brittany Way, Tampa, Florida, 33619**.
14. ¿PUEDO SOLICITAR SI ALGUIEN EN LA CASA NO ES UN CIUDADANO DE LOS EE.UU.? Sí. Usted, sus hijos, o cualquier otro miembro de la familia no tiene que ser ciudadano de los EE.UU. para solicitar los beneficios de comidas gratis o a precio reducido.
15. ¿QUÉ SUCEDERÍA SI MI INGRESO NO FUERA SIEMPRE EL MISMO? Haga una lista de los pagos que usted normalmente recibe. Si frecuentemente recibe pago por horas extra, inclúyalos, pero no incluya los que recibe ocasionalmente. Si perdió el trabajo, o se han reducido sus horas o salario, use su salario actual.
16. ¿QUÉ SUCEDERÍA SI ALGUNOS DE LOS MIEMBROS DE LA FAMILIA DEL HOGAR NO RECIBEN NINGÚN INGRESO? Si no hay ingreso para reportar, asegúrese de marcar el encasillado que dice "None" (ninguno) para cada miembro que no recibe ingreso. Si no lo marca y escribe un "0" en cualquier encasillado o lo deja en blanco, de todos modos, usted está afirmando (certificando) que no existe ningún ingreso para reportar.
17. ESTAMOS EN EL SERVICIO MILITAR. ¿REPORTAREMOS EL INGRESO DE MANERA DIFERENTE? El pago básico y bonos que reciba en efectivo tendrán que ser reportados como ingreso. Si recibe concesiones de valor de dinero en efectivo para vivienda fuera de la base militar, comida, ropa, tendrá que incluirlo como ingreso. Sin embargo, si su vivienda es parte de la iniciativa de privatización de vivienda militar (*Military Housing Privatization Initiative*), no incluya la concesión de vivienda como ingreso. Cualquier pago adicional por combate como consecuencia de despliegue militar, también se excluirá del ingreso. Los miembros de la casa desplegados al servicio militar son considerados parte de los miembros de la casa. Los miembros del servicio militar desplegados se incluirán en la sección de *Household (Integrantes del hogar)*, pero reporte solamente la porción de su ingreso que se les concedió a nombre de ellos para la familia.
18. ¿QUÉ SUCEDERÍA SI NO HUBIERA ESPACIO SUFICIENTE PARA TODOS LOS MIEMBROS DE LA FAMILIA EN LA SOLICITUD? Llame al **Centro de Solicitudes de Comidas Saludables al 813-840-7066 para obtener instrucciones**.
19. ADMINISTRO UN GRUPO HOGAR (GROUHPHOME). ¿COMO DEBO APLICAR PARA LOS NIÑOS BAJO MI CUIDADO? Contacte el **Centro de Solicitud al 813-840-7066** para recibir instrucciones.

Si tiene preguntas adicionales o necesita ayuda para llenar la solicitud de beneficios de comidas escolares, llame al **Centro de Solicitudes de Comidas Saludables al 813-840-7066**.

Conforme a la Ley Federal de Derechos Civiles y los reglamentos y políticas de derechos civiles del Departamento de Agricultura de los EE.UU. (USDA, por sus siglas en inglés), se prohíbe que el USDA, sus agencias, oficinas, empleados e instituciones que participen o administren programas del USDA discriminen por motivos de raza, color, origen nacional, sexo, discapacidad, edad, represalia o venganza por actividades realizadas en el pasado relacionadas a los derechos civiles en algún programa o actividad realizada o financiada por el USDA.

Las personas con discapacidades que necesiten medios alternativos para la comunicación de la información del programa (por ejemplo, sistema Braille, letras agrandadas, cintas de audio, lenguaje de señas americano, etc.), deben ponerse en contacto con la agencia (estatal o local) en la que solicitaron los beneficios. Las personas sordas, con dificultades de audición o discapacidades del habla pueden comunicarse con el USDA por medio del Federal Relay Service [Servicio Federal de Retransmisión] al (800) 877-8339. Además, la información del programa se puede proporcionar en otros idiomas.

Para presentar una queja de discriminación, complete el Formulario de Queja de Discriminación en el Programa del USDA, (AD-3027) que está disponible en línea en: www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint (cómo presentar una queja) y en cualquier oficina del USDA, o escriba una carta dirigida al USDA e incluya en la carta toda la información solicitada en el formulario. Para solicitar una copia del formulario de queja, llame al (866) 632-9992. Envíe su formulario lleno o carta al USDA por:

1. correo: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; o
3. correo electrónico: program.intake@usda.gov.

**2021-2022 Hillsborough County Public Schools
Student Likeness Release Form**



School: _____ Student ID Number: _____

Student Name (Last, First): _____

Homeroom Teacher: _____ Grade: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____ Email: _____

Dear Parent/Guardian:

Throughout the school year, certain Hillsborough County Public School partners and media members may be involved with special events or activities at your child's school.

Hillsborough County Public Schools also may wish to interview, photograph, or videotape your child for promotional and educational reasons to utilize in publications and special district events. Before your child can participate in any of the above events or activities, you must give your permission by signing and returning this likeness release form to your child's school.

Please select only one option below:

I give my permission for my child to be interviewed, photographed, or videotaped by the school/district, school/district partners or sponsors, and/or members of the general news media and expressly authorize and grant my consent to such parties the right to use my child's physical likeness, other identifying characteristics, information, and/or recordings of his/her voice in any media, including but not limited to, broadcast, cable, print, and/or digital, and for any purpose including but not limited to entertainment, news, education, advertising, marketing and promotion without compensation thereof.

I do not give permission for my child to be interviewed, photographed, or videotaped by the school/district, school/district partners or sponsors, and/or members of the general news media; nor for his/her name to be published in school/district publications, on the internet, or in news Publications or broadcasts.

I give my permission ONLY for my child to be photographed for and his/her name be published in the 2021/2022 school yearbook.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____

Volunteer Services

Hillsborough County Public Schools



Hillsborough County Public Schools requires all volunteers and community partners to complete the **HCPS Volunteer Application** annually.

This application should be submitted at least **two** weeks prior to any volunteer activity.
Allow longer for Level 2 Fingerprinting

Becoming a Volunteer

We are excited to announce our new visitor and volunteer management platform, **Raptor**, which streamlines the volunteer application and sign-in process. The new **volunteer application is scheduled to release early August 2021**.

Ways to access the online application:

From the District website (<https://www.hillsboroughschools.org>)

- Click on the “Departments”
- Then click on the “Volunteering Services”.
- Finally, click on the “**Y.E.S.**” icon on the right.



From a school website

- Click on the “Volunteer Services” box on the homepage
- Finally, click on the “**Y.E.S.**” icon on the right.



While on the HCPS Application introduction page, please take a moment to view the new video on how steps to completing the new application.

We are thankful to the many volunteers and community partners that say Y.E.S. (You Empower Students) every day to collaborate with us in preparing our students for life.

For more information, please click on the link to [Volunteer Services](#) or email volunteer.services@hcps.net

The HCPS Volunteer Application is **not applicable for **Charter Schools**. If you are interested in volunteering at a Charter School, please contact the school directly.*

Manejo de Visitantes y Voluntarios Hillsborough County Public Schools



Todos los voluntarios y socios comunitarios deben completar/reactivar la **Aplicación para ser Voluntario HCPS** cada año escolar..

La aplicación debe ser presentada al menos de **dos** semanas previas a cualquier actividad voluntaria.
****Tiene que permitir más tiempo para el Nivel 2 de huellas digitales***

Como volverse Voluntario

Nos complace anunciar nuestra nueva pataforma de gestión para visitantes y voluntarios, Raptor, que hace más rápido el proceso de inscripción y solicitud del voluntario.

La nueva aplicación centralizada para ser voluntario está programada para comenzar a principios de agosto del 2021.

Desde la página web del Distrito (<https://www.hillsboroughschools.org>)

- Vaya donde dice "Departments"
- Luego seleccione el enlace "Volunteering Services".
- Finalmente, seleccione el icono "Y.E.S." a la derecha.



Desde la página web de la escuela

- Seleccione el menú "Volunteer Services".
- Finalmente, seleccione el icono "Y.E.S." de la derecha.



Mientras esta en la página de introducción de la aplicación, tomese un momento para ver el video de los pasos para completar la aplicación.

Estamos muy agradecidos de todos los voluntarios y socios comunitarios que dicen Y.E.S. (You Empower Students) cada día a colaborar con nosotros en preparar a nuestros estudiantes para la vida.

Para mas informacin, por favor haga clic en el enlace a [Volunteer Services](#) o mande un correo electrónico a volunteer.services@hcps.net

****Las aplicaciones de voluntario del HCPS no se aplican para las Escuelas Charter. Si usted esta interesado en ser voluntario en una Escuela Charter, por favor contacte a la Escuela directamente.**



What You Should Know About Middle School Athletic Eligibility

Scholastic Requirements

To be academically eligible for middle school extramural a student must have a 2.0 grade point average (GPA) based on an unweighted 4.0 scale from the previous semester to try out and participate in a sport. He or she must complete a weekly progress report from each assigned teacher beginning one week before the first contest regarding his or her conduct. An "F" in conduct will disqualify the student from extramural participation for the coming week.

Residence

The student must be a bona fide student at the school where he or she is participating and must be assigned to the school by Hillsborough County Public Schools. Additionally, home school students who are registered through Hillsborough County Public Schools and charter school students who are enrolled in a Hillsborough County registered charter school are eligible for athletic participation at their school of residence.

Sportsmanship

Any player displaying unsportsmanlike behavior or any misconduct will be removed from the game and may not return during that game or the next contest. If it is the last game of a sport season, this suspension will carry over to the next contest where the student is eligible for participation.

Age

Any student who has reached the age of 15 before September 1st will be ineligible to participate in interscholastic athletics for that year.

Limit of Eligibility

A student may participate in middle school extramural for three years. The first year as a sixth grader, the first year as a seventh grader, and the first year as an eighth grader. Eligibility begins with the promotion to the next grade.



Lo que debe saber sobre la elegibilidad atlética de la escuela intermedia

Requisitos escolares

Para ser académicamente elegible para la escuela secundaria extramuros, un estudiante debe tener un promedio de calificaciones de 2.0 (*GPA*) basado en una escala de 4.0 no ponderada del semestre anterior para hacer las pruebas de participación en un deporte. Él o ella debe completar un informe de progreso semanal de conducta, de cada maestro asignado comenzando la semana antes de la primera competencia. Una "F" en conducta descalificará al estudiante para participar la próxima semana.

Residencia

El estudiante debe ser un estudiante de buena fe en la escuela donde participa y debe haber sido asignado a la escuela por las Escuelas Públicas del Condado de Hillsborough. Además, los estudiantes de educación en el hogar inscritos a través de las Escuelas Públicas del Condado de Hillsborough y los estudiantes matriculados en escuelas autónomas (*Charter*) del condado de Hillsborough son elegibles para participar en los deportes de la escuela de su área límite de asistencia.

Deportividad

Cualquier jugador que muestre un comportamiento antideportivo o cualquier mala conducta, será eliminado del juego y no podrá regresar durante ese juego o el próximo concurso. Si es el último partido de una temporada, esta suspensión se transferirá al próximo concurso en el que el estudiante sea elegible para participar.

Edad

Cualquier estudiante que haya cumplido 15 años antes del 1.º de septiembre no será elegible para participar en atletismo inter-escolar de ese año.

Límite de elegibilidad

Un estudiante puede participar en la escuela intermedia extramuros durante tres años. El primer año como estudiante de sexto grado, el primer año como estudiante de séptimo grado y el primer año como estudiante de octavo grado. La elegibilidad comienza con la promoción al siguiente grado.



Athletic Pre-Participation Forms Getting Started Guide (Parent & Student)

Your school has elected to collect pre-participation forms online through PlanetHS . Follow the steps below to complete pre-participation registration:

<p>1. Create Accounts</p>	<ul style="list-style-type: none"> Both a parent and student are required to create separate accounts. Each account must have a unique email or mobile #. Go to www.planeths.com If your school has provided their <i>Quick Account Code</i>, TEXT the code to 69274 to create your parent & student account. *Creation of accounts can be done on all devices with a connection: Computers, Smart Phones, Tablets, iPads, etc.
	<ul style="list-style-type: none"> <u>Home School selection</u>- this is the school that you/your student attends/studies. Do NOT select the school district in which your school resides.
<p>2. Link Parent & Student Accounts</p>	<p>Once logged in, you will be prompted to link the parent and student account. Enter the email address or mobile # to send an invitation to the parent/student. The invited person clicks on the link in the email or text message to finish the linking process. The invited person can also login and accept the link request by clicking on the Link Account Button and selecting accept.</p>
	<p>Why do I have to link accounts? Forms required by your school, often require both a parent and student signature to mark the form as completed. For the system to know what student and parent will be viewing and signing the proper forms, a linked parent/student account is required.</p>
<p>3. Athletic Forms button</p>	<p>Click the Athletic Forms button to move to the Pre-Participation Forms Overview Page and complete the required digital forms.</p>
<p>4. Select the Sports you will participate</p>	<p>In the Sports Interest section, check the sports you will be trying out for. By checking these sports, you are allowing the coach of that team to view your pre-participation paperwork...</p>
<p>5. Complete & Sign Digital Forms</p>	<p>Click on each form link, complete each form, and click the <i>Sign & Submit</i> button. Both the parent and student must complete this step. Your school/district chooses which forms require the student, parent, or student AND parent signatures. Upon completion of each form, you should be auto promoted to the next form.</p>
	<p>Students with accounts may begin completing digital forms immediately. Parents must be linked to a student account to see the electronic version of the forms. If they are not linked, they will only see example PDF versions of the forms. You can complete forms or see their status at any time by clicking on the ATHLETIC FORMS button. This gives the ability for students to send a parent linked account request and to upload the physical exam signed by the physician during group physicals.</p>
	<p>Upload Buttons are shown when you are required to upload a document instead of completing the web-form. For example, the physical exam form your physician completes or a birth certificate. These forms can be uploaded by either the parent or student but require the parents signature.</p>
<p>6. Accepted Forms Notification</p>	<p>When your school has accepted all forms, a notification will be sent to you stating all forms have been accepted. You will be notified via email and/or text message (if you have selected the text message option during account creation), if a form has been denied by your school. You will be sent a notification, in which you will be given the reason for denial and a link to review and resubmit your changes back to the school.</p>

If you need assistance with PlanetHS or need more information, please consult the help documents found here <https://schoolsupport.helpdocs.com> or email schoolsupport@planeths.com. If you have questions regarding the content of form requirements, please contact your school Athletic Director.

Who? What? When? Join **S.A.C** to find out!



Being a part of the School Advisory Council allows all stakeholders an opportunity to discuss various topics such as student achievement, data, upcoming events, ideas, and on campus concerns in order to come to a consensus as an educational community.

Together we will rise to success!



Support Academic Achievement

Strengthen Family Engagement

Improve School Climate and Culture

To apply for this year's School Advisory Council, click the link below:

<https://forms.office.com/r/zx9DHeUAfT>